

To apply for subsidisation please send us **the filled out form, the project description and the cost calculation**, which you can find on the following pages.

You can apply twice a year. The **application deadlines** are June 1 and December 30. The decision about the grant will be made within two to max. four weeks after the application deadline. The **forms, receipts and invoices for the project accounting** must be submitted in original by November 1 (for June) or May 1 (for December).

As soon as we have received all forms and receipts for the accounting of your project, we will forward them to ÖH-Bundesvertretung, who will need a few weeks to process them. **ÖH-Bundesvertretung does not grant funds in advance.**

Please use the forms of the ÖH-Bundesvertretung, which can be found on <https://www.oeh.ac.at/service/finanzielle-formulare/privatuniversitaeten/>

#### **WERKVERTRAG UND HONORARNOTE**

for the remuneration person receives in exchange for their services or work (ÖH-Bundesvertretung will transfer the compensation directly to the person)

#### **REFUNDIERUNG BEREITS BEZAHLTER RECHNUNGEN**

to refund already paid invoices

#### **FORMULAR FÜR OFFENE RECHNUNGEN**

for the settlement of not yet paid invoices

#### **KFZ-FORMULAR**

to refund travel costs with the private motor vehicle

Please send your submissions to:

**projekte-stuv@bruckneruni.at**

## Application form

to the Student Council of the Anton Bruckner Private University Linz

Budget Year

### Name

### Contact details

State

Zip Code

City

Adress

Institute

Mobile Phone

Matriculation number

E-Mail

### Account holder

IBAN

BIC

### Application

Project Title

Project start and end dates

Requested Amount EUR

Concept

- What’s the concept or topic of your project?
- What are your inspirations and/or motivations?
- How far are you in the project?
- How many people are included in this project?
- What is the planned result/format?
- Are there any videos/images or audio samples you want to provide us with to illustrate any of the above points?

### Cost Calculation

Please specify with as much accuracy and detail as possible in what you will be investing

	€
	€
	€
	€
	€
	€
	€
	€
	€
	€
	€
	€
	€
	€

Place and date

Last Name, First Name

Signature